

Lake City Council Proceedings

Monday, February 5, 2024

The City Council of Lake City, Iowa met in regular session at 4:00pm with Mayor Schleisman presiding. The following Council members were present: Vogt (attended remotely via Google Meet), Wilson, Gorden, Daniel, and Bruns. CA Matthews, Assistant Chief of Police Steinborn, Community Building Manager Winter, and Fire Chief Boyd were present at 4pm for the budget workshop. City Attorney Lauver attended starting at 6pm.

From 4pm to 6pm a budget workshop was held. No formal action was taken. At 6pm the budget workshop concluded. Council indicated CA Matthews should budget \$24,000 for tree removal instead of \$12,000. CA Matthews indicated he would allocate \$12,000 more from LOST funds to support that. Council directed CA Matthews to direct public works to get estimates on replacement costs for roads and ask Public Works Director Janssen to prioritize which roads need to be replaced. Council directed CA Matthews to work with M&S Daisy Hauling to run a Recycling Message in the newspaper to encourage recycling in Lake City. Council directed CA Matthews to move 10% of his salary from line item 600-810-6010 to line item 001-620-6010 in the upcoming FY24/25 budget. At 5:40pm a recess was called by Mayor Schleisman. No other business was conducted until 6pm when Council resumed and the pledge of allegiance was recited.

Consent Agenda: Motion by Bruns and seconded by Wilson to approve the Consent Agenda consisting of the following: Agenda, Minutes: From the January 15, 2024 Regular Meeting and Summary List of Claims, and the Top of Iowa Lucky Wife Club Special Class C Retail Alcohol License. All Ayes. Nays-None. MC.

Public Hearing:

At 6:03pm Bruns motioned to hold a Public Hearing on Proposed Ordinance 409: An Ordinance to Rezone a Portion of 1801 N. Woodlawn Lake City, IA 51449 to Allow for Commercial Activity. Seconded by Wilson. Roll Call Vote. Ayes. Vogt, Wilson, Gorden, Bruns, Daniel. All Ayes. Nays- None. MC.

City Attorney Mary Lauver acting as Attorney for the Blairs spoke briefly concerning their Rezone Request. Council discussed the request. Mayor Schleisman read a letter of support from the Blanchfields concerning the Blair Rezone request.

At 6:09 pm Daniel motioned to close the public hearing. Seconded by Vogt. Roll Call Vote. Ayes: Gorden, Bruns, Wilson, Vogt, Daniel. All Ayes. Nays-none. MC.

Citizens to Address the Council: No members of the public addressed the Council.

Guest Business: None.

Council Agenda:

Dan Sturm with Snyder Engineering addressed Council concerning the Pickleball Court Complex. He noted that all bids must be received to City Hall no later than 10AM February 29, 2024. He indicated that construction should finish no later than August 2024.

Councilperson Vogt directed CA Matthews to put a sign on the front of city hall designating the official clock of the City so there would be no question as to the official time that the city could stop accepting bids for the Pickleball Court Project.

Bruns motioned to Amend Resolution 2024-8 to reflect that it is a bid letting process and then motioned to Approve the amended Resolution 2024-8: Resolution Approving the Bid Letting Process For The Pickleball Court Complex-Lake City, IA. Seconded by Wilson. Roll Call Vote. Ayes: Vogt, Wilson, Gorden, Bruns, Daniel. All Ayes. Nays-none. MC.

Stacy Corey addressed Council concerning the progress of the Pickleball Court Project.

Virginia Sheffield from the Community Building Board then addressed Council concerning Resolution 2024-9. After some discussion, Bruns motioned to amend Resolution 2024-9 to remove any reference to LOST funds being pledged and then motioned to Approve Resolution 2024-9: Resolution Approving The God's Wood Invoice, Korleski Window Framing Bid, And Stronghold Patio And Fire Escape Bid. Seconded by Vogt. Roll Call Vote. Ayes: Vogt, Bruns, Gorden, Daniel, Wilson. Nays-None. MC.

Nicholle Winter addressed Council concerning the vacate request for Isabella Street. Bruns made a motion to approve Resolution 2024-3: Resolution To Vacate And Convey Isabella Street To The Adjacent Property Owners. Vogt seconded the motion. Roll Call Vote. Ayes: Bruns. Vogt. Nays: Daniel, Wilson, Gorden. The motion failed to carry. Discussion carried afterwards and it was agreed that adding two dead end road signs would assist with the situation. Council directed CA Matthews to add that to the agenda.

Dan Molini with MSA addressed council concerning the Flow Monitoring project (phase 1 of the Lagoon Update). Council asked if funding was available and he mentioned a LMI survey in the past had shown the city did not qualify for CDBG funding. CA Matthews mentioned the City had finished a LMI survey for the Well project in December 2023 and asked if we could use those results to qualify for a grant. Dan mentioned it would be possible, but it would require a slight modification to the contract with a minor monetary adjustment. CA Matthews asked how much grant money could be available and Dan mentioned up to \$500,000 could be available. Council agreed it was worth temporarily delaying the project in order to try and get that grant money. As a result of that, Wilson motioned to table Resolution 2024-7: Resolution Approving The MSA Professional Service Agreement For The Flow Monitoring Project. Seconded by Daniel. Roll Call Vote. Ayes: Vogt, Daniel, Wilson, Bruns, Gorden. Nays-None. MC. The resolution was tabled.

Vogt motioned to approve Resolution 2024-10: Resolution To Set A Date For A Public Hearing On The Adoption Of The Proposed Amended FY2023/24 Budget. Seconded by Daniel. Roll Call Vote. Ayes: Vogt, Daniel, Wilson, Bruns, Gorden. Nays-None. MC.

Gorden Resolution 2024-11: Resolution To Set A Date For A Public Hearing On The Proposed FY24/25 Property Tax Levy (Proposed Fiscal Year Property Tax Levy). Seconded by Wilson. Roll Call Vote. Ayes: Vogt, Bruns, Daniel, Gorden, Wilson. Nays-None. MC.

Bruns motioned to Approve the First Reading of Ordinance 409: An Ordinance Of The City Of Lake City Amending The Zoning Of A Portion Of 1801 N. Woodlawn From AG-1 To C-2. Seconded by Gorden. Roll Call Vote. Ayes: Gorden, Bruns, Wilson, Vogt, Daniel. Nays-None. MC.

Mayor Discussion/Action Items: None.

City Administrator Discussion/Action Items: None.

Part II of the budget workshop commenced after all other business was taken care of. After some discussion, Council directed CA Matthews to revise the budget with employees receiving a 3% wage increase for the upcoming FY, reduce the ask for taxpayer support needed to resolve the multi-year long-standing deficit in fund 112, and set an overall \$2.25 target goal for reducing the initial FY24/25 proposed property tax levy per \$1,000 taxable valuation that was discussed during the budget workshop. CA Matthews indicated he would plug in those numbers. Council indicated there would be a need for a special session of Council soon to go over the revised budget CA Matthews will work on in order to finish up the budget process for FY24/25.

Adjourn: With no further business, Daniel motioned to adjourn the meeting. Seconded by Vogt. All Ayes. Nays-None. MC. The meeting adjourned at 8:06pm. The next scheduled regular meeting of Council will be Monday February 19, 2024 at 6PM.

Mike Schleisman, Mayor

Jacob Matthews, City Administrator/Clerk

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS LEASING	ADMIN COPIER LEASE	823.41
ACCO UNLIMITED CORP	LIQUID CHLORINATION	520.6
ADVANCED COMMUNICATION SERVICE	NEW COMPUTER-POLICE	1,518.76
ANATOMY IT	M365 LICENSING - MAR-MAY 2024	350
ARAMARK	ADMIN RUGS	70.2
BRODART CO.	LIBRARY MATERIALS	205.16
CALHOUN CO. LANDFILL AUTHORITY	LANDFILL ASSESSMENTS	92.05
CARROLL CO. SOLID WASTE	RECYCLING FEES	43.05
CLEANING SPECIALISTS, INC.	C.B.MOLD INSPECTION	1,081.14
CRYSTAL CLEAR WINDOWS	CITY HALL WINDOW CLEANING	247.5
DREES CO.	REPAIR/MAINTENANCE-PW FURNACE	195.96

EFTPS	FED/FICA TAX	9,548.63
DANNETTE ELLIS	CLEANING SERVICES	990
EMC NATIONAL LIFE COMPANY	LIFE INSURANCE	85.25
GLOCK PROFESSIONAL, INC.	ARMORER'S COURSE FOR S.HALE	250
JASON GRAY	REIMBURSEMENT-OFFICE STOP	47.47
HALEY EQUIPMENT CO	84' ANGLE SWEEPER	4,475.00
HEARTLAND BACKFLOW INC.	BACKFLOW TESTING	300
HILDRETH COMPANY, INC.	SEWER JET	600
KENDALL & TAMI HOLM	YARD WASTE	600
IA DEPT OF PUBLIC SAFETY	ON LINE WARRANTS	300
IOWA DNR	OPERATOR CERTIFICATION-ZJ	90
IA ONE CALL	ONE CALL	20.7
IPERS	IPERS	8,839.97
MICHELLE JOHNSON	CLEANING SERVICES	65
K POWER	VEHICLE REPAIRS	999.32
KEN'S PHONE STORE, LLC	PHONE REPAIR	1,112.50
LAKE CITY FIRE COMPANY	FIRE CALLS/DRILLS	5,000.00
LAKE CITY HARDWARE, INC.	SUPPLIES	46.63
LAUVER LAW	ADMIN LEGAL FEES	875
M&S DAISY HAULING	GARBAGE	11,101.00
MACKE MOTORS	SERVICE CONTRACT	3,879.82
MAGUIRE IRON	TANK THAW	8,800.00
THE MESSENGER	1 YR SUBSCRIPTION-LIBRARY	260
MORROW'S STANDARD SERVICE	MONTHLY CHARGES	1,286.10
MSA PROFESSIONAL SERVICES	FLOW MEASUREMENT	9,100.00
MUNICIPAL SUPPLY	WATER SUPPLIES	2,480.00
NEW CENTURY FS	TANK RENT	38
THE OFFICE STOP	OFFICE SUPPLIES	91.66
RUETER'S EQUIPMENT	STREET EQUIPMENT	278.18
SNYDER & ASSOCIATES	PICKLEBALL COURT PROF SERVICES	12,270.00
SWEET THINGS	SNOW BREAKFASTS	73.17
TREASURER STATE OF IOWA	STATE TAXES	1,906.23
U.S. POSTAL SERVICE	POSTAGE	300.62
VISA	MONTHLY CHARGES	1,737.99
WELLMARK	HEALTH INSURANCE	22,277.87
Accounts Payable Total		115,273.94
Invoices: Paid		46,838.39
Invoices: Scheduled		68,435.55
Payroll Checks		37,173.65
***** REPORT TOTAL *****		152,447.59